



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution	
Govt. Maharani Laxmibai Girls PG College, Kila Bhavan, Indore	
• Name of the Head of the institution	Dr. Chanda Talera Jain
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07312411696
• Mobile no	9425944773
• Registered e-mail	hegnpgckind@mp.gov.in
• Alternate e-mail	coordinatoriqacmlbgpg@gmail.com
• Address	Govt. Maharani Laxmibai Girls PG College, Kila Bhavan, VIP Road, Near 15th Batalian, Indore
• City/Town	Indore
• State/UT	Madhya Pradesh
• Pin Code	452006
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Urban

• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Devi Ahilya Vishwavidyalaya, Indore
• Name of the IQAC Coordinator	Dr. Rajesh Kumar Pathak
• Phone No.	07312411696
• Alternate phone No.	9424890347
• Mobile	9424890347
• IQAC e-mail address	coordinatoriqacmlbgpg@gmail.com
• Alternate Email address	rajeshpthk@yahoo.co.in
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.mlbpggindore.com/pdf/AQAR%2020-21.pdf
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.mlbpggindore.com/pdf/academic-calender-2021-22.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	73.25	2004	03/05/2004	02/05/2009
Cycle 2	B	2.71	2014	05/05/2014	04/05/2019
Cycle 3	B+	2.60	2019	18/10/2019	17/10/2024

6.Date of Establishment of IQAC

15/10/2002

7.Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
MP Higher Education (MP State Govt).	MPHEQIP	World Bank	2021	150000
MP Higher Education (MP State Govt).	MPHEQIP	World Bank	2021	30000
MP Higher Education (MP State Govt).	MPHEQIP	World Bank	2021	60000
MP Higher Education (MP State Govt).	MPHEQIP	World Bank	2021	109200
MP Higher Education (MP State Govt).	MPHEQIP	World Bank	2022	500000

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
9.No. of IQAC meetings held during the year	5	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	

10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
Regular Meeting of IQAC and timely submission of AQAR and AISHE data	
A year long Activities based on the theme Azadi ka Amrit Mahotsava were organized	
For effective implementation of NEP 2020 Seminar and Workshops for students and faculties were organized.	
Planning and Organizing Programme on self-defense, Physical fitness and soft skills development	
Enhancement in Infrastructure, Plantations to maintain Green and healthy environment .	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
Planning for introducing students and faculty members to NEP 2020.	Seminar and workshop was organized for boosting the academic outlook of faculty and students in NEP 2020
Planning for Regular practices and implementations of green protocol	Environmental, Green and Energy Audit was conducted for the year 2021-22
Planning for collaboration with cooperate house and institution.	Four new functional MOUs were signed for academic collaborative activities
Planning for capability enhancement Programmes .	Nos of Life Skill, Soft Skills, Communication Skills and ICT Computing Skills development Programmes were organized
Planning for Training programme for Non- teaching staff.	Two week Training programme computer skills development was conducted for Non- teaching staff
Planning for regular Updation of college website.	College website was updated time to time for Sharing of information and activities with all stakeholder
Planning for timely submission of AQAR	AQAR was submitted timely
Departmental proposal were invited for quality improvement	Three international webinar (Psychology, Sociology, Home-Science), Two National seminar (History , Political Science) were, organized.
Planning for inculcation of Institutional values and social responsibilities among students.	National and International commemorative days, events and festivals were organized
13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022	31/12/2022

15. Multidisciplinary / interdisciplinary

The new NEP 2020 places great emphasis on integrated and interdisciplinary education. The union cabinet of India approved that National Education Policy (NEP) on July 28 th 2020. The policy gives emphasis on the study of the humanities language, arts, dance, music, and more along with the study of Science, Commerce, Home-Science and Arts. Integrating art and design with stem increases the happiness and well being of students. Through the multidisciplinary approach a students gains a no of skills- problem solving critical thinking, time management, self management, Communication and writing, team work and much more that are easily transferable across work environments. Interdisciplinary teaching increases student learning and helps in the holistic development of the students. Interdisciplinary approach is a combination of knowledge and skill making them more suitable for the job world as well self employment.

16. Academic bank of credits (ABC):

It is a credit facility originally envisioned by the government of India in the national Education policy (NEP) 2020. The scheme has the provision of creating a digital infrastructure that will store the academic credits earned by the students of various higher education. Institute creates a hyperlink to the ABC URL i.e. WWW.abc.gov.in on institution's respective websites's home page. A Nodal officer is appointed for implementing ABC and reflecting their details on their websites. Students have to fill up ABC ID on all examination forms. As per the framework 40 credits will be needed for a certificate, 80 to get a diploma, 120 for a bachelor's degree and 160 credits for a degree with honors/ research. "Academic Bank of Credits" means on academic service mechanism as a digital/virtual/online entity established by university Grants Commission to facilitate students to become its academic accounts holder, there by paving the way for seamless students mobility between or within degree granting HEIS through a formal system of credit recognition , credits accumulation , credit transfer and credit redemption to

promote distributed and flexible teaching learning.

17.Skill development:

The National Education Policy 2020 also recognizes the importance of soft skills such as communication team work, Problem solving, decision making etc as essential life skills. The main theme of NEP 2020 is to focus on foundational literacy and numeracy. According to NEP 2020 by 2025 at least 50% of the learners shall have vocational exposure through school and higher education. Every student is supposed to learn at least one vocation and be exposed to several more. The NEP 2020 stated that there will be no hard separation between the vocational and academic streams. There are various schemes for skill development i.e. Pradhan Mantri Kaushal Vikas Yojana. Skill acquisition and knowledge awareness for livelihood promotion. Career guidance cell is also organising various skill development programmes for the holistic development of students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

National Education Policy (NEP) 2020, refers to the traditional knowledge of India that is both sustainable and strives for the welfare of all. In order to become the knowledge power in this century, it is important that we understand our heritage and teach the world the Indian way of doing things following methods need to be adopted for creating recorded and printed resource. Recorded and printed documentation are essentials for preserving languages. Teaching and taking language classes. Using digital and social media outlets. In order to help students learn these languages, there will be ensured availability of high quality learning materials in the form of workbooks, textbooks, magazines, videos, plays, novels etc.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome based education is the main theme in Indian higher education today. OBE is considered as a giant leap forward to improve, the quality of higher education. Indian graduates are preparing to compete with their global counterparts outcome based education is going to change education sector of India.

Outcome based education is a learning Philosophy, focusing and organizing the entire academic programs. Outcomes are usually expressed in terms of a mixture of knowledge, skills, abilities, attitudes and understanding that a student will attain as a result of her successful engagement in a particular set of higher education experience. The traditional system of education focuses on teachers

inputs and presume that learning has occurred outcome based education is focusing on ' what the students are capable of doing' outcome based education goes beyond usual structured tasks. It demands the students to actively engage in the learning process and demonstrate her skills through more challenging tasks and higher order of thinking.

20.Distance education/online education:

Distance learning is way of educating students online lectures and learning materials are sent over the internet students work from home, not in a classroom. There are many benefits of distance learning. From the point of view of students proves to be less expensive to support. The benefit of distance education is its flexibility. Students can choose when, where , and how they learn by selecting the time, place and medium for their education for those who want direct live access to teachers there are video conferencing options E-content is being developed on a big scale for the distance education

Extended Profile

1.Programme

1.1	37
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	5284
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	2440
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	1716
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

| **3.Academic** | |

3.1	51
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	57
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

| **4.Institution** | |

4.1	29
Total number of Classrooms and Seminar halls	

4.2	1,17,89,171
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	91
Total number of computers on campus for academic purposes	

Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

1. The Institution ensures effective curriculum delivery through a well planned and documented process.

A well planned process is adopted by the institute for the implementation of curriculum. At the beginning of the session in July a time table is formed and issued to all the departments. A copy of which is sent to higher Education Bhopal. The year 2020 is the launch of New Education policy. Madhya Pradesh is the first state to implement this policy.

As per the norms of NEP many Elective, Vocational and Internship/ Project work/community management have been introduced at UG level. The time table is so formed that the student of all faculties such as commerce, Science, Arts and Home Science are able to opt these subject. This helps students to choose areas of their own interest.

At Under Graduate level syllabus are issued by the Department of higher Education. For Post Graduate courses the syllabus is issued by Devi Ahilya Vishwa vidhyalaya Indore. Teachers in the institute are having more than 30 years of experience. They hold positions such as Dean, Chairman and member of Board of Studies. They can make changes in the syllabus and reform for the betterment of students.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

1.1.2. The Institution adheres to the academic calendar including for the conduct of continuous internal evaluation.

The Institution adheres to the academic calendar issued by the department of higher education M.P. Govt. Bhopal. The institute develops and deploys action plan for effective implementation of the curriculum. To enrich the academic calendar the institute in corporate many other co-curricular activities to develop the overall

personality of students.

The Academic Calendar includes, schedule of academic session schedule for admission, CCE schedule. Examination schedule, preparation leave and holidays for students, for CCE schedule dates are given in academic calendar. The Institute has a well established semester cell which ensure the proper functioning of exams and comprehensive evaluation of the students

The semester cell issues a time table for the conduct of CCE which is circulated to the various department and also displayed on notice board

A staff council meeting are held periodically in which the academic calendar and entire action plan is discussed and conveyed by the principal to the staff members.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented****37**

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)****12**

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**514**

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics Gender, Human values, Environment & Sustainability into the curriculum.

The institution integrates cross cutting issues such as gender, environment sustainability human values and professional ethics. These are part of the syllabus at U.G. and P.G. levels. Computer and environmental studies are compulsory papers at U.G. level. The institute provides computer and internet facilities to the students. Experts of particular field are invited to speak on issues such as gender sensitization environment and human values. At the under graduate level there is a full paper on environment studies. This definitely helps develop awareness among the students on such important issues.

Indore being the cleanest city continuously for the 6th time. It is the moral responsibility of all the citizens including the students of our institute. HIV/AIDS is part of syllabus Theory and practical level. Social issues like dowry are part of syllabus at U.G. and P.G. level. Apart from at women empowerment maternal and child health are part of the syllabus at PG level.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

28

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1817

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	http://www.mlbpgpgindore.com/pdf/FeedbackanalysisandATR21-22.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows		C. Feedback collected and analyzed
File Description	Documents	
Upload any additional information	No File Uploaded	
URL for feedback report	http://www.mlbgpgindore.com/pdf/FeedbackanalysisandATR21-22.pdf	
TEACHING-LEARNING AND EVALUATION		
2.1 - Student Enrollment and Profile		
2.1.1 - Enrolment Number Number of students admitted during the year		
2.1.1.1 - Number of students admitted during the year		
2440		
File Description	Documents	
Any additional information	No File Uploaded	
Institutional data in prescribed format	View File	
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)		
2.1.2.1 - Number of actual students admitted from the reserved categories during the year		
1852		
File Description	Documents	
Any additional information	No File Uploaded	
Number of seats filled against seats reserved (Data Template)	View File	
2.2 - Catering to Student Diversity		
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners		
2.2.1 Institution assesses the learning levels of the students & organizes special programmers for advanced learners & slow learners.		

The academic performance of the students is evaluated through their regularly in classes, CCE and surprise tests. The learning level of the students is analysed on the basis of their subject knowledge and academic performance of previous years. In case of the weaker students extra coaching and guidance is provided to them by the subject teacher. Remedial classes and tutorial classes are organized, extra classes are arranged for slow learners reference books and notes are provided to them for their better understanding. Several departmental activities are also carried out like group discussion or class seminars to develop interest in subject and provide them a platform for expressing themselves. Such activities enhance the confidence level of the students. Mentors also take initiative to deal with the slow learners by counseling them. Each professor acts as a mentor to approximately 30-40 students. Each mentor acts as guide for the personal, academic or college related issues. Advanced learner are encouraged and motivated to work harder so as to secure positions at the university level. They are also motivated with award and prizes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
5284	66

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

2.3.1 Students centric methods, such as experimental learning Participative learning & problem solving methodologies are used for enhancing learning experiences.

The institute provides a good infrastructure to all the department which includes computer, internet, photocopy machines, printers and

well established laboratories. Besides general library, every department was a separate departmental library to facilitate the teaching learning process. The institute organizes various activities for critical thinking, creativity, scientific temper for the upliftment of learning experience of the students. Activity clubs are formed in various department to carry out varied academic activities like extempore, poster, chart making and practical in laboratories, projects and field-visit help explore new ideas. Department of dance, music, (vocal and instrumental) and Drawing and painting give scope to the students to perform at college, university and state, national and international level. Students of food & Nutrition go to hospitals for their internship where they learn the practical aspects of hospital management. Under new education policy there are no water tight compartments to study subject of particular stream only. Since the institute offers a wide variety of programme most of the students are getting advantage to reveal their talent in their specific fields.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution has made a continuous progress in the field of innovative teaching and learning methods. Members of the faculty use modern teaching aids to impart knowledge to the students. The institution has well equipped labs, projectors, ICT facilities, photocopiers, printers etc. This has encouraged the faculty to deliver their lectures through power-point presentation and smart boards. Students coming from the lower strata of society are highly benefitted by these innovative approaches as they are motivated to prepare projects through power-point presentation and they have also become computer savvy. Internship and projects, which are mandatory for final year student of UG and P.G. classes, prove to be creative and innovative.

The departments have also formed activity clubs in which students of the department are appointed as post holders and members. At least two or three activities like extempore, group discussions, elocution etc. are carried out which provide a platform to the students to unfurl their hidden talents and groom their personality. Students of

senior classes are also encouraged to engage classes of their junior batch, which help in creating a bond amongst the two batches and help students in building up their self-confidence, as well as in widening their knowledge.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

66

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

77

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

58

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

757

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Mechanism of internal assessment is transparent & robust in teams of frequency and mode.

The semester cell has been established in the institute for the smooth and proper functioning of the semester examinations, CIE (CCE). The Department of Higher Education has issued various modes of continuous internal evaluation (CIE) or CCE, and the institute strictly adheres to the set norms. Time-table is prepared and mailed on the higher education website for CCEs and examination. The cell issues a time-table for conducting CCE which is circulated to the various departments, and is also displayed on the notice-boards for the students. Under new education policy choice based credit system has been adopted. there is provision of four CCE at UG level out of

which the marks of best three are to be included in the result and sent to the University. The various models of CCE's are as follows -

- Class Test
- Quiz
- Assignment & its presentation.
- Objective type questions.
- Group Discussion.
- Group Talk.
- Preparation of poster, chart, poster
- Individual / Group project work.
- Report Writing.
- Study of the work or Biography of the Scientist / Author / Writer / Entrepreneur.
- Innovation in Practical Work.
- Semi surprise class test.
- Role Play.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient.

Mechanism of internal assessment or CIE (CCE) is transparent and robust both in terms of frequency and variety. As mentioned above, the semester cell as per the instruction of the Department of Higher Education, prepares the time-table of all graduate and post graduate classes for the conduction of CCE at least a fortnight before the commencement of CCE's. The time-table is circulated to all the departments, classes and also displayed on the notice-board, so that students are pre-intimated, students who participate in NCC, NSS camps, Youth Festival or due to their sickness or any other emergency, are granted special permission by the Principal to appear for the tests later on a convenient day, scheduled by the concerned Professor. Each professor Evaluates students' performance and fill up the mark-lists in the prescribed CCE sheet. To maintain transparency, allotted marks are shown to the students they are asked to duly sign the mark-list, before sending these marks to University, which is uploaded on the D.A.V.V. website. The semester

cell maintains all the records so that students and staff can approach them for any sort of verification.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme and Course Outcomes for all programmes offered by the institution are stated & displayed as website & communicated to teachers & students.

The courses run in the institution are displayed on websites. Every course and programme has its own importance and scope which provides a wide range of choice to students. At the time of admission a counseling committee guides the students about the different courses. Students after taking their post-graduate degrees either go for higher studies like - Ph.D., B.Ed. or M. Ed., M. Phil., L.L.B. or have the options to take jobs in different fields. Some students appear in Competitive exam, experts, are invited to conduct coaching of the students. Students political science work as political advisers and so on. The students of history after talking their degrees go for, curators, archeologists etc. Students of sociology get job as, sociologist or volunteer their services as social-worker. Students of economics get job of ,and economist. they even go for jobs in National or Multinational banks. Students from psychology go for job as counselor or therapists and clinical psychologist. Students of Drawing and painting can organize exhibition of their own paintings. They can open their own training institute.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://mlbgpgindore.com/pdf/Programmeandcourseoutcome.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of programme outcomes, programme specific outcomes and course outcomes are evaluated by the institution by analyzing the results annually. For last year the academic pass performance of the students has been almost about 98% to 99%. Approximately 60% of the students continue their education pursuing higher degrees 20 to 30% succeed in getting jobs by appearing in competitive exams or jobs in schools, colleges, Bank etc. or become self-employed or entrepreneurs. Merit list declared by the University to the institute also in analyzing the achievement of learning outcome. The learning outcomes are assessed through the performance of students in CCE's and Internal exams as well. Students are told about their short comings to over-come their weak points. The assessment / evaluation of students' performance by teachers through tests have improved their way of expressions, Projects and internships have enhanced their work experience through field visits and industrial visits. Group discussions have boosted up their confidence level. The Institute has a tracking system through which record of pass-out students is maintained and also of those who cleared NET, SLET or have been placed.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.mlbgpgindore.com/pdf/Attainment%20of%20Po%20and%20Co.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1660

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	http://www.mlbpggindore.com/pdf/performance%20&%20learning%20outcome%20of%20students.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.mlbpggindore.com/pdf/Student-Satisfaction-Survey-Analysis-Report2021-22.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

20

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

- For the enhancement of quality education new technology is the need of the hours , hence the college has ICT room equipped with smart board computer, projector which definitely facilitates transfer of knowledge. The college has a huge library with 31356 books which includes 42 rare book The institute is member of N-list . Each department has a departmental library where students can easily read and issue books.
- Personality development is introduced as a subject in the new education policy 650 students have opted for this subject. For the rest of the students the institute organizes workshops for personality development in which students are enlightened about the varied facts of communication skills, resume writing and facing job interviews etc.
- Career guidance cell helps students in choosing their career. Classes and lectures for the holistic development of their personality are organized throughout the session.

- Career fairs are also organized by the placement cell for providing job opportunities to the students. Such activities are definitely beneficial and give positive outcomes of students in good companies the forms of Placement. This gives financial security to the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

3

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

68

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

20

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

24

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution promoted neighbourhood community activities to sensitize students for social issues and for their holistic development. The units of NSS and red cross have been conducting various activities throughout the year. These units play vital role in the social and community upliftment.

Cleanliness campaign and plastic free campaign under the Swachh Bharat abhiyan was carried out in gud basti which is a neighborhood community. Such activities sensitize students for social issues. The units of N.S.S and Red Cross have been conducting activities since many years. There units play a vital role in the social and community development.

A rally was organized for drug de-addiction in the gud basti. Awareness programmed on child sexual abuse in the gud basti on the occasion of international child right day

The N.S.S unit also creates awareness on the world AID day. AIDs are a syndrome where prevention of the disease is most important.

The department of N.S.S gives special emphasis on gender issues. A street play on child sexual abuse was organized.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

30

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1114

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

14

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**4**

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has a large campus which holds main building, new academic block, laboratories, girls' hostel, garden and playgrounds. Keeping environment in view, beautiful gardens are maintained in the premises in which students of Botany & Home Science departments carryout their practical. The college has 25 departments most of them have computers invertors, coolers, mart boards, projectors & photocopier machines.

The Institute also has RO machines to provide clean & pure drinking water to students & staff. Departmental libraries facilitate students an easy access to books.

All the classrooms have adequate facilities of furniture, light and fans. There are 13 well equipped laboratories. For the enhancement of quality education new technology is the need of the hour, hence the college has ICT rooms equipped with smart board, computer, projector, screen, mike, invertors. There is a girls common room along with separate washrooms for ladies staff ,students & male members of the staff.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Students of the institute enthusiastically participate in various sports activities and bring laurels to the college. For the out-door games the grounds available for Sports are cricket ground (Net Practice), volley-ball ground, Kho-Kho ground, kabaddi ground and a 200 mt. track.

As for the indoor games a mini gym is available, table-tennis facility and practice of wrestling in the same room. Apart from this students are provided with sports kit, sports equipment and students are also given incentives. Sports girls are given priority in admission and outstanding players are given free admission. As an annual feature of the department, all players are given track suit for the participation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.mlbpgpgindore.com/ICT%20Facilities.aspx
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1,17,89,171

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library management system is a computer based system used to manage internal and external resource, including tangible assets, financial resources, material and human resource. It simplifies library management tasks such as acquisition, cataloging and circulation. It is built on a centralized database and normally utilizes a common computing platform and consolidates all library operations. Our institute is using soul 2.0 software soul 2.0 is window based integrated library management software design and developed by the inflibnet centre soul content 6 modules. Acquisition, cataloging, circulation, serial control, opac, administration , use of soul increase efficiency and output of the member of staff and improve quality of service will ultimately attract more and more users to the library system and help in attaining user satisfaction. Lately

E- Granthalay has been introduced

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**D. Any 1 of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)****932771**

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year****65**

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institute uses many ICT tools of latest technology. The department of computer has projectors, computers, scanners, printers, internet facility and Wi-Fi facility. The college has a virtual class room and smart classes.

Virtual Class has the facility of live video classes and students attend on line lectures on various subjects. The virtual class has high speed lease line connection, multimedia projector, LCD TV (49 Inch), computer and invertors, along with the Broad band connection; the department has 02 Routers (Wi-Fi) which has Wi-Fi range of 500 .

The office of the institute has High-Speed internet connection which is of 04 mbps, and 07 computers are of I-3 Generation which are connected with Routers (Wi-Fi) of 250 range. There are 02 photocopy machines, 04 all in one printer, Routers and 01 Wi-Fi connections with routers.

Working on the concept of Digital Library, the library has the facility of 01 Barcode Printer, 01 Laser Printer, Photocopy Machine, Scanner and has Internet Connection of 100 mbps, 01 Router with Wi-Fi (04 part), digital camera and also the CCTV Camera.

Almost all the departments of the college have computers and have the Wi-Fi facility.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

91

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

1,77,89,171

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilizing physical, academic, and support facilities- laboratory, library, sports complex, computers and classrooms etc.

The existence of any institute is based on the building, its infrastructure, and students for imparting education to the student. Basic facilities, like class rooms, laboratories with proper

arrangement of light, ventilation and furniture etc. are required. Govt. MLB girls PG College Indore has always made an effort to provide maximum facilities within available resources. Professor and other college staff have contributed to enhance the ambiance. There is a committee to look after the maintenance, repair, and construction work related to college building. Maintenance of computers is mainly done by the technicians of the college. The laboratory equipment's are maintained at the departmental level by the lab technicians or by hired technicians. For maintenance of electric goods, services of an electrician are taken.

The first and foremost requirement of any institute is clean and safe drinking water. The college has functional RO water coolers. There are three sports grounds in the institute. Two shades have been built up on the ground to provide shelter to the students. The college garden has been beautified.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

4315

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

28

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	http://www.mlbpggindore.com/pdf/Capacity%20Building%202021-22.pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

972

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

972

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

170

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

178

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

12

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

28

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Institute facilitates student's representation and engagement in various administrations, co-curricular and extracurricular activities.

The purpose of the student participate is to give students an opportunity to develop leadership by organizing and carrying out college activities and service projects students participate in planning and execution of the service project which helps in creating a spirit of community welfare.

Community project, Educational tours, Career fairs help develop healthy relationship between the teacher's taught. Relationship is just not restricted to the classroom students have a very smooth and healthy relationship with the professors and discuss as well as related to the college.

The students Participate and give suggestions on academic and administrative aspects of the institution

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

37

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college continues its interaction with students who have completion their studies in the college i.e. UG or PG and PhD degree. The institute has a alumni association in which is not registered but still is functional. It helps develop a feeling of belonging and warmth among its members. It also provides a platform to the pass out students as well as teaching staff to exchange views on issues related to the progression of the institute. Some of our students are working own institute.

Alumni meets are organized at least twice or thrice in a year. We invite our alumni for seminar, workshops and lectures. Our well placed students act as role models and source of motivation for the current students. They also guide the students regarding career and job opportunities.

It is a proud moment for the institute to have students working as professors in college, schools, dietitian in hospital Bank, Psychological Counsellor, visiting faculty in college some are running their own business and Training Institute. Some of our pass out students are performing artist in the field dance and music .Students of Drawing and painting organized exhibitions and win awards at National and International level.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The location of the college Govt. MLB Girls P.G. College is such that the majority of students, living in the close vicinity, belong to the lower middle class society. Hence to motivate the students, the college has set a vision which states.

- Work to inculcate high moral and ethical values amongst the students to make them responsible citizens and good human beings.
- Institute provide a wide range of professional and vocational courses for women to meet the changing social economic needs with human values and purposeful social responsibility and to achieve excellence with quality in every activity.
- Equal opportunities may be provided to students who come from backward and weaker sections of the society, thus the institute imparts education to its students to develop their skills and to bring out their hidden talents, so that their abilities and aptitude may find full scope to flourish & blossom.

- Since it is a girl's institution and girls have to shoulder greater responsibilities in future, so they need to be educated to meet challenges not only at domestic level but also, at professional level. Thus the mission of the institute is also to empower women politically, educationally, economically and legally.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Principal is the head of the institution, who appoints an administrative officer. They both decide and form committee for various curricular and co curricular activities to be carried out under the supervision of a convener and its member for the smooth execution of quality enhancement plans. Students are also the members of various committees, the motto behind are their participation in decision making process. Students are motivated to organize conduct programmes under the guidance of professors, which definitely helps in the development of their personalities.

- The Process of decentralization and participative management is practiced in the institute. Each department has a well equipped room which provides operational autonomy.
- The head of the department are given freedom and flexibility to take their own decision in the interest of students.
- Participative management is promoted by forming various committees.
- The principal of the institute organize meetings with entire staff and discuss issues related to admission and examination. Academic activities and progress of the college is accomplished through decentralization and participative management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institute ensures that the stated mission of the overall development of the college (Students, Staff and Infrastructure) is executed with the co-operation of all the members of the faculty through the formation of various committees. The head of the institute along with the committee formulates action plans for all operations and incorporation of the same into the institutional strategic plan. For sustainable development of the institute, the purchase committee plays a very vital role in which strategic planning is required hence a committee comprising of four faculty members was formed for the year 2021-22. The committee takes decisions on all the articles purchased for the institute and maintains its record for the transparency.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Principal is head of the institution who appoints an officer as an administrative officer. Principal along with the administrative officer constitutes various committees comprising of conveners and members. Meetings are conducted with heads of the departments to discuss and take decisions related to students and other academic activities staff council (statutory Body) Meetings are organized thrice a year related to major issues like - admission, student development issues & examination. The principal also calls meetings with members of the staff to execute the orders received from the department of higher education, Bhopal from time to time. For the effective & efficient functioning of college, notices are circulated amongst the staff members, when ever received or sent on their mails. Since it is a Govt. institution, all service rules are followed as per the statutory rules of the state govt. similarly all the appointments are done by department of higher and PSC, The appointment are made through advertisements as per vacancies on the basis of merit. The promotions of regular teaching staff is based on

performance seniority or through PSC appointment, office staff (Class III, IV) like head clerk, accountant, lab technicians, Lab Attendant, Lab servants take place through State Govt.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Govt runs various schemes like GPF, GIS Gratuity, Medical leave, earned leave 6 month maternity leave, child care leave, 45 days abortion leave, 2 years child care for children under 18 years age, 30 days duty leave for conducting exams etc. Members of staff and non teaching staff can avail medical facilities in govt. hospital medical bills are reimbursed by the office. As per service rules the employees are also entitled for 13 days casual and 03 days optional leave. Apart from it 10 days medical leave and 20 days commuted leave is provided every year . 40 days summer vocational is given to the teaching staff and lab technicians .At the demise of employee during the service time any eligible member may be wife or children is given mercy appointment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

40

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The curricular and co-curricular activities of the faculties are evaluated by the Principal through, self Performance Based Appraisal Forms (PBAS), which are designed by the Department of Higher Education, Bhopal. The entire Performa is divided into 04 parts - Part- A : General Information, Part-B : Academic Performance Indicators and Part-C : Other Relevant Information, and Part-D : Opinion of the Internal Quality Assurance Cell. Before submitting the Appraisal forms to the Principal, all the appraisal forms are scrutinized by the IQAC and if the committee disagrees with any point of the self assessment mentioned by the applicant, it is mentioned in the Part-D of the preformed point-wise, giving a strong valid reason for the disagreement. After this process the Principal has the power to agree or disagree with the view of the IQAC and finally evaluate the Appraisal. Every financial year (i.e. end of March) the non teaching staff or the office staff fills up a Performa which is provided by the institute. They are assessed on the basis of following parameters like completion of the various assigned tasks, any remarkable accomplishment, knowledge of computer etc. The head of the institute evaluate them on the basis of their efficiency / regularity / their coherence & co-operation with staff members and their sincerity The marked report is forwarded to the additional Director, Department of Higher Education, Indore and

accordingly their eligibility for promotion is decided.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institute receives grant from UGC, RUSA, State government and university agencies is spent as per the norms of the individual agency

The college has a mechanism for both internal and external audit. The institute has a appointed a competent chartered accountant, who visits the college to check, cashbook vouchers, income and expenditure statement and the balance sheet periodically. All grants received are audited. The audit report showing the utilization of grant is sent to the concerned authority audit is carried out by a .The external government auditor appointed by the department of higher education Bhopal. If audit objections are found they are rectified/solved by the institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

For the effective and efficient use of the available financial resource which are received from the state government, UGC, RUSA and world bank the institute forms separate committee for the use of above resources. The institute has the following committee namely

1. UGC committee
2. RUSA and world bank committee

The Members of the staff are the member of these committees. This committee along with its members tries to utilize the amount and make the optimal utilization of available financial resources. Meeting is called and proposals from every department are invited as per their requirements. On receiving the proposals tenders are invited. As per the norms minimum 03 tenders should be received for the further procedure. The traders quote their rates in sealed envelopes. The envelopes are opened in front of the entire committee members. There after a comparative chart is prepared and the one with the minimum bid is given the contract. An order is placed, items is received and record of the bill is entered in a bill register. Payment is directly sent to the vendor through online banking. A record of the expense and balance is maintained by the committee. This record is produced before the audit committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC cell works for the quality initiatives of the institution. The cell is a guiding force for the quality up gradation of the institution. The committee reviews the progress from time to time. IQAC has always encouraged teachers & Students to conduct research activities in academic field. International webinar on " Pursuit of Authentic Happiness". Azadi ke Amritmahaustav ke uplaksha me ayojit National seminar " swatantra sangram me Madhya Pradesh (Malwa niwan ke sandharv me) ka yogdhan. International webinar on " Samajik pariwartan ke pariwartith pratiman", were organized by IQAC cell. The Institute runs- 14 UG and 15 PG Courses. It is a research centres 08 subjects. Department of psychology, Home Science, chemistry, Drawing's facilitate the research scholars by providing relevant books from the main and departmental libraries. Laboratory facilities are provided to them. Journals and bibliographies are also providing to the research scholars. There are 48 regular governments appointed teacher out of which 20 teachers are registered guides, under whose guidance. 68 Students have registered for the doctoral degree 07 Students has been awarded PHD degree. The research work is published in national and International journa 24research papers published

Constant efforts were made by IQAC committee along with development committee to prepared proposal for a new large academic block as well as a large and spacious library was sent to RUSA/World bank. The proposal was excepted and an amount 70 Lakhs Was sanctioned by the World Bank RUSA has sanctioned an amount 1 Crore for library.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC reviews the teaching learning process at periodic intervals. The IQAC cells meet at regular intervals and prepare a plan of action, channelize, Motivates and guides the member of staff to conduct various programmes for up gradation of the institute.

The necessary resource are made available such modern technological facilities like computer, internet, Wi-Fi for the enhancement of knowledge of the students as well as the teachers. It also has a rich and automated library giving an easy access to teacher and student. College library is the member of N-list which provides e-books and e-journals. A virtual class room has also been setup, where students and teachers attend lectures online through NIC, Bhopal regularly.

At the time of III cycle of accreditation the strength was and the institute scored B+ grade

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://www.mlbpggindore.com/pdf/IQAC%20Meeti ng%20Minutes%202021-22.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institute is a girl's college, hence the responsibility to educate students in safety and secure environment becomes a matter of grave concern. The time of admission IDS are issued to students.

Campus has CCTV cameras fixed at specific locations and in many classrooms. The Institute has a girl's common room with attached washrooms. we have a sanitary pad machine. The sanitary pads are provided to the students thought and the year free of cost. First aid box is available in the home science department for many emergencies. Guards are appointed for day and night staff.

There is a separate guard for the safety and security of the students residing in hostel. Parent's teacher's meets are conducted to involve the parents about their activities in college. The institute has a cell for prevention of sexual harassment and anti riggings committee, which play on important role in generation awareness related to gender issue.

Many programmes on gender sensitization issues like female for fortified, violence against women through 'Nukkad Natak', rallies, quiz, guest lectures and workshops on self defence.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The city of Indore has been the recipient of the cleanest city of the country for the last six years continuously. Our city is heading towards the seven year award. The Institute tries to maintain the culture of cleanliness among the members of staff and students. A pair of litter-bins (green and blue) for wet and dry garbage respectively, has been kept at different spots of college. A red dust-bin has been put before the department of Physics and Chemistry for hazardous e-waste.

A vermin compost pit is build within the college campus where the wet-garbage is collected to be converted into manure.

This manure is used for the large member Plants in the campus. The dry garbage is regularly collected by the municipality.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1.Restricted entry of automobiles**
- 2.Use of bicycles/ Battery-powered vehicles**
- 3.Pedestrian-friendly pathways**
- 4.Ban on use of plastic**
- 5.Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities****A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage**C. Any 2 of the above**

including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The location of the college is such that the majority of students living in the close vicinity, belongs to the lower middle class society and diversified background ie regional, cultural, linguistic communal socioeconomic & other diversities.

The institute is determined to ensure an independent & secure future to all its students.

Equal opportunities may be provided to students who come from diversified background of the society. The institute imparts education to its students to develop their skills & to bring out their hidden talents so that their abilities & aptitudes may find full scope to flourish & blossom.

Institute goal is to empower women politically, educationally, economically & legally.

The institute also aims at developing the scientific temper, humanism & spirit of inquiry tolerance & humanity amongst its students.

The institute plans and takes equal initiatives to develop skills, technical competencies & knowledge for employability & global competitiveness

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The mission of the institute would remain incomplete if it fails to inculcate moral, rational and aesthetic values is not only the attainment of a degree but to instill qualities like honesty, compassion, patience and politeness amongst students, to make them better human beings. Hence the institute makes its utmost effort to increase the sensitivity and accountability of students towards society. The devoted staff of college focuses on all-round development of students' personality. Units like NCC and NSS work ceaselessly throughout the session to encourage and motivate the students to contribute their services many social activities so as to inculcate amongst them a sense of responsibility, discipline, character-building and gain confidence. As no nation can progress without harmony among its fellow beings, hence teachers on various occasions organize programmes that focus on developing the quality of congeniality and co-existence for preserving, protecting and promoting social harmony.

To sensitize the students, guest lectures were organized by the institute under different needs on 23rd January 2021 lecture on "kya aalasi aur akarmanya jeevan shreshth hai"? 7.01.21 "kathin parishram se hi safalata prapt hoti hai", "vidvan ka samman sarvatra hota hai", "aatmsamman aatmnirbharta ke sath aata hai", "bar bar prayatn karne se hi asambhav sambhav ho jata hai" etc. These types of lectures were organized for students so that the students will become good citizen & better human being.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://www.mlbgpgindore.com/pdf/Report%20on%20Human%20Right.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institute celebrates Independence Day on 15th August, in which staff and students remain present for flag hoisting and national song. Students sing patriotic songs and some of them deliver speeches on Independence Day. Students of the Department of Vocal Music also give their performance. Sweets are distributed to everyone. 05th September, the birth anniversary of S. Radha krishna is celebrated as Teacher's Day on which students felicitate teachers.

12th January, 'Vivekanand Jayanti' is celebrated as 'Yoga Day' on which students and staff perform Yoga under the supervision of Yoga

Instructor. 26th January, the Republic Day is also celebrated with great zeal in which after flag hoisting, national anthem, is sung, students sing patriotic songs and sweets are distributed. 30th January, the death anniversary of Mahatma Gandhi, i.e. on 'Martyrs Day' or 'Sarv Dharma Divas', a programme is organized in which religious discourses of all the religions are delivered after paying homage to the father of the nation. Students of the department of music present devotional songs and at 11 a.m. silence for two minutes is observed by all to pay homage to the departed leader.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice -1

1. Title of the Practice- Artificial ground water recharging
2. Objective of the Practice-Conserve water efficiently to reduce unnecessary water wastage.
3. The Context- To overcome the scarcity of water and save it for future generation.
4. The Practice- These pits were dug and back filled with gravel and coarse sand. The roof rain water was collected in these pits.
5. Evidence of Success- It also helps in maintaining our green campus with 689 plants.
6. Problems Encountered and Resources Required- It was difficult to use any other method of water recharging.

Best Practice -2

1. Title of the Practice- Plantation of oxygen releasing plants.
2. Objective of the Practice - Plantation of trees which release more oxygen . To built and inculcate consciousness in the

students for green and pollution free environment.

3. The Context -A clean and healthy green environment provides cheerful and happy environment for effective learning.
4. The Practice -Special emphasis was given to plant trees which release maximum oxygen and absorb pollutants from the environment
5. Evidence of Success - The green campus developed by the institute helps to save the environment
6. Problems Encountered and Resources Required- Member of NSS unit and environment club and PG students together look after the plants and see them growing.

File Description	Documents
Best practices in the Institutional website	http://www.mlbpggindore.com/pdf/Best%20practice%202021-22.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institute came into existence 1963 with a modest number of 28 students since then there has been a constant increase in the number of admission due to the sincere efforts of teachers and staff. The chief vision of the institute is to make the girls students not only self dependent but also to explore their potential and scale the heights of success various curricular for the holistic development of students.

The institute has been giving almost% results every year with a minimum number of failures and a few dropouts.

Our institute since its inception started has been running in a old fort which was constructed in the year 1860 by Holkar state. Over the year many parts of the fort are ruined and parts have been declared risky for the students and teachers. We were facing lot of problem due to the old construction of forts with the help of IQAC various proposal were prepared and sent to higher education Bhopal, with the help of grants by World bank

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

IQAC analyses the requirement of the institution regarding the infrastructure and Academics and accordingly makes proposals. Efforts are made by IQAC committee along with the planning and development committee for a new academic block and for a large and spacious library.

IQAC makes persistent efforts for the development of college. For the up graduation of institute, the proposals are as follows:

1. To Organize workshop and seminar on research methodology, Intellectual Property Rights and Entrepreneurship
2. To Organize more certificate and add on courses.
3. MOUs with academic institutes, hospitals and industries.
4. Prepare research proposals for various funding agencies.
5. To establish cricket ground , Yoga centre and Gymnasium.
6. To establish well equipped laboratories.
7. To establish more smart classroom.
8. Subscription of e-journals.
9. To organize National & International workshops, Conference, and faculty development programmes.
10. QR coding of plants for environment consciousness and sustainability.
11. To Increase placements.

Motivate Students for self complement through various skill development programme .Guide students to undertake internship at centers which could provide placement opportunities.